



Returned & Services League of Australia (Queensland Branch)

MAGNETIC ISLAND RSL SUB-BRANCH INC.

ANNUAL GENERAL MEETING

3pm Sunday 17th May 2015

Held at 31 Hayles Avenue Arcadia

1. The meeting was opened at 3.10 pm.
2. **The Ode** was recited by President, Greg Plant.
3. **Attendance:**
Chris Evans, Pam Barlow, Geoff Barlow, Allan MacKenzie, Alf Williams, Martyn Forsberg, Greg Plant, Anton Prinsloo, Pat Trewin, Jim Davis, Lyn Evans, Jan Chapman. (Attendance Sheet attached)
Apologies were received from Bruce Gibson-Wilde, David Dawson, Mathew Evans.
MOTION: That the apologies be accepted.
MOVED: Anton Prinsloo **SECONDED:** Greg Plant **CARRIED**
4. **Welcome**
The President welcomed all members.
5. **Guest Speaker Address**
 - The 2016 AGM did not see a Guest Speaker in attendance.
6. **Minutes of AGM 17th May 2015**
The minutes have been available for 12 months and were deemed to have been read.
MOTION: That the minutes be accepted as a true record.
MOVED Anton Prinsloo **SECONDED** Alan Mackenzie **CARRIED**
7. **President's Report – Greg Plant**

This has been a very successful and rewarding year, with much having been accomplished. We would not be where we are today without the dedicated work of our Committee, Auxiliary and Volunteers. The following deserve special mention for their extra work undertaken. Geoff Barlow in the Welfare role. Alan McKenzie as our State Delegate. David Dawson as Treasurer, bar roster organiser and bar supply stocking. Chris Evans as Membership Officer. Adam Brown for his work with the Navy Cadets. David Williams for his work for ANZAC Day. Pat Trewin for her work in the arrangements in the display case and memorabilia inside the hall and Anton Prinsloo for his work as the Secretary, which has been most time consuming.

Heartfelt appreciation to our Auxiliary most capably led by Ian Chapman, who also undertakes the role of Raffles co coordinator. Funds raised from the raffles will offset the cost of publication of Jim Davis's book on the history of the Magnetic Island RSL...due out shortly. Lyn Evans has also ably assisted Ian during the year and carried out other volunteer work. Thanks also to the local traders who so generously support Jan in regard to raffle prizes.

Thanks to Jenny Safe and her team for the great meals served on Friday and Sunday nights. Jenny your work is so appreciated.

Thanks to our wonderful team of bar staff. Great work with service and a smile. To Marty Forsberg, Chris Evans and Peter Chapman thanks for maintaining the lawns and gardens.



A special thanks to our office manager Helen Foulkes, for her great work behind the scenes, with our bookkeeping, cash flow reporting to the Committee and office and ordering work.

Thanks to Shelley Andrews at RSL Nth Queensland for her support.

To our food stallholders Cassie, Vince and Ian, and musicians Greg and Dave for their contribution to the success of our Friday nights.

Remembrance Day and ANZAC Day are our two public "flagship" events. Both events were most successful. Many complimentary comments have been received in relation to ANZAC Day. As this event takes many hours of planning, your Committee is thanked for its work to achieve such a great outcome, together with our wonderful Auxiliary and volunteers who worked tirelessly for many hours before and after the Service, in particular our bar and cooking volunteers. Thanks to Jim Davis for his flag and wreath roles.

To the staff of Sunbus, together with the local traders who support us on this day, our thanks. Special mention to the management and staff of Sealink for the most generous service that is provided on ANZAC Day, it is so gratefully appreciated.

Looking ahead I believe we need to achieve more for our members, recognizing that our facilities do provide an important socialization element, which we need to enhance. We should also work to further strengthen our relationship with the Navy Cadets.

To all our members, thank you for your support.

MOTION That the President's Report be accepted.

MOVED Greg Plant **SECONDED** Pam Barlow **CARRIED**

9. **Treasurer's Report – Dave Dawson**

Report delivered on behalf of D Dawson by A Prinsloo

The audited financial report for 2015 was presented with a brief synopsis of the MI RSL financial status.

The Sub Branch ended 2015 with a net equity of \$367 986, consisting of depreciated land, building and equipment value of \$280 703 and current assets of cash and stock less liabilities of \$87 283.

This is up on 2014 by \$28 809.

The Sub Branch continued to trade well with a gross income of \$67 211.

Up on 2014, mostly due to increased bar sales and donations.

Total expenses (not including depreciation) was \$48 105, down by \$10 959.

This included \$1 224 spent on welfare and \$3 327 on hall maintenance.

However, as of today \$6 600 has been committed to welfare spend, with expenditure towards History Book, Cadets and WVNA website support after December EOFY data.



The Sub Branch continues to trade well on Friday & Sunday nights thanks to Jenny in the kitchen and the market stalls. A resurgence in stall holders has contributed as well. Volunteer bar staff require special thanks as they are essential for the Sub Branch to remain viable.

The Financial Report and Auditor's Statement are attached.

MOTION That the Treasurer's Report be accepted.

MOVED Anton Prinsloo **SECONDED** Allen MacKenzie **CARRIED**

10. **Report on Objects of the RSL – Anton Prinsloo**

ACNC

Unfortunately our EOFY and ACNC reporting cycle are not well aligned. District has offered to report on behalf of branches who commit to providing detailed welfare reports; the MI RSL have opted to do so. This report is a summary of the most pertinent activities related to the MI RSL Objects and a more detailed report will be provided to District as part of the AGM document pack.

Volunteer hours are notoriously difficult to track end record, but the officially recorded numbers for 2016 are: in excess of 2071 recorded hours and 3731 kilometres driven by volunteers.

History Book Project

A local RSL Life Member, Jim Davis, set out a number of years ago to compile a reference work detailing the history of the MI RSL – a labour of love in anybody's eyes. The MI RSL History Book project has now been completed and has been published, but is yet to be launched. The publication has been funded by the MI RSL, a twofold grant from the Townsville City Council provided much needed resources to the author of the book and has also provided the MI RSL with the resources to arrange a book launch. A significant raffle drive led by the capable and persuasive Citizens Auxiliary President, Jan Chapman, has also richly supplemented the funding for the book.

WVNA Website Project

The MI RSL was approached by the WVNA (Women Veterans Network Australia) for assistance in establishing a website. In a Board Meeting the MI RSL decided to commit resources to establish, build and maintain the website for the WVNA on an annual and ongoing basis. This website is now fully functional.

Cadet Support

After the welcome return of the Naval Cadet unit the MI RSL has been able to provide the venue for a number of cadet events and have very recently committed to fund 18 cadets on a two day training program.

Remembrance and ANZAC Day

With the Centenary of the battle of Gallipoli every possible stop was pulled out to make this the most memorable event in recent MI RSL times. 10 FSB has "adopted" the MI RSL and an amazing working relationship has been established resulting a well over a 2000 people being present at the ANZAC Dawn Service in 2015. This relationship has had a remarkable flow on effect that was seen at Remembrance Day 2015 and yet again at the ANZAC Dawn Service in 2016. There could not have been a single person present who was not deeply touched by the ceremony and by the eerie and thought provoking firing of blank volleys from the landing craft in Alma Bay. We thank 10 FSB and all other contributors and volunteers for their unwavering support.

Future Projects

The MI RSL, now that it is once again on a sound and robust footing, will be initiating new projects in



support of its members and veterans, and engaging the community in such projects.

Suggestions are invited for projects; such suggestions may be submitted in writing to the MI RSL detailing the suggestion and providing justification thereof. Received suggestions will be evaluated and scored against the RSL Objects, and prioritised for implementation if accepted by the Board.

Amongst many ideas the following is currently being considered:

- A memorial garden on the block of land owned by the MI RSL across the creek,
- Gardening and pool service support for veterans
- Additional support for the Naval Cadets
- Colin Fulford's 100th Birthday

Table 1 - Hours and kilometre volunteer data from logbook and other records'

Row Labels	Sum of Hours	Sum of km Travelled	Activity Description
1	1	12	Home visits
8	97.7	458	Day Care / Men's shed
9	68	192	Transport assistance
11	29	23	Welfare Other
21	543	982	ANZAC day
22	15	30	Remembrance day
24	3		Memorial Construction maintenance
25	42.5	14	Museum / Library
26	2		Poppy / Badge Sales
27	19	18	School Activities
29	1	22	Commemorative Other
41	624.25	723	Sub Branch Affairs
42	15		Newsletters
43	1		Attending Training / Forums
44	262	383	Organising Functions
45	344	874	Sub Branch Other
46	3.5		Sub Branch Other
Grand Total	2070.95	3731	

MOTION That the TCC and ACNC Report on the Objects of the RSL be accepted.

MOVED Anton Prinsloo **SECONDED** Geoff Barlow **CARRIED**

Welfare Officer's Report – Geoff Barlow

Since my last report I have continued with contacting clients and within DVA, having had a few medical issues myself.

I would like to thank Carlene for her efforts and assistance over the period. I have undertaken liaison meetings with WAA Advocates in Townsville on matters of pre-approval for consultations by non-approved DVA practitioners and a number of telephone conversations resulting from those meetings. From that time there were some clients who needed transport assistance to the hospital and medical appointments and rehabilitation in Townsville.

You will be pleased to hear that my veteran in Peter Cosgrove House, ANZAC Village Narrabeen Sydney is still going through life is difficult for him and he is also getting a bit crusty.



TIP training is now available online and without the necessity of attending face to face classes. I don't know how long this will last, since the Rolfe report on trainees is now starting to muscle up. I have recently completed this online course on one occasion and face to face courses twice.

It is only available for Welfare Officers to update, Any new welfare need to do the face to face course. This is not unduly difficult, but very informative and I would certainly recommend it, to any person who is interested, It is not restricted to veterans.

I took the opportunity when in Brisbane recently to attend the Pensions Officer's course Level 1 on the Veterans Entitlement Act. I passed. There is further work to be done on the MRCA and SRCA and I am aware that these courses can be done online.

I have attended ESAC MEETINGS, a number of Welfare Committee meetings. I attended a Welfare meeting on Monday 18th Apr and it seems that this meeting will be the only one where ESO can get together. It would seem that ESAC meetings are finished now due to upheavals in DVA.

STOP PRESS LATEST FROM DVA AS A RESULT OF OUR PERSERVERENCE AT THAT LAST WELFARE MEETING WITH THE MINISTER, ESAC MEETINGS ARE TO BE HELD TWICE YEARLY.

The welfare officer thanked Carlene Hutton for her valued assistance throughout the last year.

The welfare officer went on to deliver the following report:

I was impressed with our new minister, principally from the point that he made no excuses for the computer mess they have, which has blown out the wait for claims evaluation to 6 months. However he is a constant visitor to Magnetic Island with his parents honeymooning here. They also come back annually. He remarked to the group the highlight was the Sunday night roasts. We should not let this association rest.

You will be pleased to note that my battle with DVA on the matter of Dermatologists (who is and who isn't) is still going strong. Watch this space.

News just in: The Veteran's Liaison Officer nurse (Bill Greer) at the Townsville Hospital has resigned with his last day being 10th June 2016.

I am now the proud owner of a Blue Card. I can now happily take photos of RSL events where there are children attending.

The League is established for the principal purpose of promoting the interests and welfare of former and serving members of the Australian Defence Force and their dependants. One of its objects is to assist and care for the sick, elderly and needy by providing, or assisting to provide, pensions, benefits, accommodation, medical treatment, rehabilitation and other forms of welfare.

Please note too, the establishment of "NON-LIABILITY HEALTH CARE" which is now available to current and former members at the ADF, There are specific conditions which apply and there is no need to establish that these conditions were caused by your service. FACTSHEET HSV 109 REFERS.

MOTION That the Welfare Officer's Report be accepted.

MOVED Geoff Barlow **SECONDED** Greg Plant **CARRIED**

11. **Secretary's Report – Anton Prinsloo**



The role of the Secretary is to provide administrative services to the Sub-Branch, to be a point of contact between our members and the RSL and other organisations, and generally to support the work of the Board.

It has been honour working with the board throughout the last year and I wish to thank not only all the Board Members for their support and camaraderie, I wish to thank RSL Members and the community as a whole for its unwavering support for this worthy cause.

Modernising

Your RSL is continually working towards adopting newer technology in order to make volunteer tasks more efficient and easier.

Ongoing upgrades and improvements

Cloud technology is being implemented in order to ensure that Financial records and report such as minutes and agendas and safely stored for future access and reference.

All emails (and we have received and processed well over 1800 this year!) are now indexed and are searchable for any subject and any content, as far back as 2010.

Compliance

The MI RSL is continually measuring and inspecting itself to ensure that it adheres to all compliance requirements such as the recent implementation of a Fire Management Plan along with publication of exit maps and instructions to the latest standards.

Being a licenced premises, the MI RSL has also engaged with the Liquor Accord group on Magnetic Island to ensure that it is up to date with best practice in this regard such as replacing all of it's wine glasses with graduated glasses. All bar staff are required to complete a RSA course and currency of these certificates are regularly checked.

In order to comply with Public Safety standards (as well as that of the photographer) whilst taking photographs at public gatherings, the MI RSL official photographer has applied for and obtained blue card certification.

Building bonds with others

The MI RSL continually seeks to build bonds with other branches and to this effect the MI RSL delegate attends meetings on the main land as often as possible to represent the MI RSL.

That concludes the Secretary's Report

MOTION That the Secretary's Report be accepted.

MOVED Anton Prinsloo **SECONDED** Chris Evans **CARRIED**

12. **Membership Officer's Report – Chris Evans**

Membership numbers for Magnetic Island RSL Sub-Branch continue to be in a very healthy state for such a small Sub-Branch. Since last year's AGM, we have welcomed six new Service Members. (These include Brad Starr, Bert Mollet, Brian Harland, Cain Woods, Steve Bosnjak and John Maas).

Current Financial Service Members 44

This includes 3 Life Members, 17 Life Subscribers and 24 Service Members.

Our Non-League Membership (which includes both Citizens' Auxiliary and Social Members) stands at 106 and we expect this number to increase slightly with the influx of our annual visitors during the



winter months.

MOTION That the Membership Officer's Report be accepted.

MOVED Chris Evans **SECONDED** Anton Prinsloo **CARRIED**

16. **Elections**

The Returning Officer, Jim Davis, noted that:

1. He will conduct the election of candidates to the Board iaw Rules 24.1 and 25.1 of the MIRS Constitution

2. The Secretary is in receipt of written Nomination Forms submitted iaw Rule 25.1. He would ask for these one at a time as he calls for nominations for each position.

3. Some positions must be a Service or Life Member, Some may be a Service, Life Member or Social Member.

4. He would call for nominations by group - Group 1, positions that must be a Service Member or Life Member; Group 2, Service, Life Member or Social Member.

Conditions apply for Social Member numbers - ie no more than 2.

5. Group 1 Positions –

- President
- Treasurer
- Vice- President

6. Group 2 Positions

- Secretary
- Welfare Officer
- Membership Officer
- Committee 1
- Committee 2
- Committee 3
- Committee 4 *

* Rule 25.1(d) states that nominations MAY be called from the floor for positions that had no written nominations. The returning Officer did not intend calling for Nominations from the floor for General Committee positions unless the Meeting resolves otherwise.

President – Gregory Plant was nominated by Allen MacKenzie, seconded by Chris Evans. There being no other written nominations, Gregory Plant was declared elected.

Vice-President – Allen MacKenzie was nominated by Greg Plant, seconded by Chris Evans. There being no other written nominations, Allen MacKenzie was declared elected.

Secretary – No Written Nominations were received. Nominations were called for from the floor. Anton Prinsloo nominated Pat Trewin, seconded by Greg Plant. Pat Trewin accepted the nomination and there not being any other nominations, Pat Trewin was declared elected.

Treasurer – Anton Prinsloo was nominated by Chris Evans, seconded by Allen MacKenzie. There being no other written nominations, Anton Prinsloo was declared elected.



Membership Officer – Chris Evans was nominated by Allen MacKenzie, seconded by Greg Plant. There being no other written nominations, Chris Evans was declared elected.

Welfare Officer – Geoff Barlow was nominated by Chris Evans, seconded by Anton Prinsloo. There being no other written nominations, Geoff Barlow was declared elected.

First Board Position – David Dawson was nominated by Anton Prinsloo, seconded by Chris Evans

Second Board Position – Alfred Williams was nominated By Greg Plant, seconded by Allen MacKenzie

Third Board Position – Pat Trewin was nominated by Chris Evans, seconded by Allen MacKenzie. This written nomination from Pat Trewin, having accepted the nomination of Secretary and being elected to that position, is void. There being no written nominations or nominations from the floor, the position is left vacant.

Fourth Board Position – There being no written nominations or nominations from the floor, the position is left vacant.

17. **Appointments**

The following appointments were ratified:

Welfare Officers: Geoff Barlow and Trevor Mullins

MOVED Anton Prinsloo **SECONDED** Greg Plant **CARRIED**

Delegate to District and State: Allan MacKenzie

MOVED Anton Prinsloo **SECONDED** Alf Williams **CARRIED**

Auditor: Greg Darrigan of Darrigan Accounting appointed as the MI RSL Auditor.

MOVED Pat Trewin **SECONDED** Chris Evans **CARRIED**

18. **General Business**

- Greg Plant thanked outgoing board members Adam Brown, Micheal Huggon and Dave Williams for their valued contributions throughout their tenures.
- Jan Chapman discussed costs for attending a Citizen's Auxiliary event and enquired whether the MI RSL would consider providing funding for JC to attend.
 - **MOTION:** That the MI RSL reimburse JC for attendance costs
 - **MOVED:** Greg Plant **SECONDED:** Chris Evans
- A Delegates report was delivered by Jim Davis of the meeting at Blackall in which he attended on behalf of Allen MacKenzie. The report was tabled.
 - **MOTION:** That the Delegates Report be accepted
 - **MOVED:** J Davis **SECONDED:** Anton Prinsloo
- Geoff Barlow moved that the MI RSL make a donation toward the medical treatment costs for a child of a ADF member. This is a military family that need some financial support for a mother to regularly visit her son, hospitalised in Brisbane with an osteo sarcoma on his right femur.
 - **MOTION:** That the MI RSL make a donation of \$100
 - **MOVED:** Allen MacKenzie **SECONDED:** Pam Barlow
- It was proposed that the MI RSL investigate options for public address system functionality at meetings. The Board agreed that this is a requirement as some participants are softly spoken and this makes it difficult for some meeting participants to hear and participate in discussions.
- The board discussed the upcoming 100th birthday of Colin Fulford and it was proposed to establish a subcommittee to plan the event. It was noted that Colin's wishes should be sought and respected.



- The date for the first meeting of the Board was set for Sunday the 29th May 2016 at 15:30 at the MI RSL Hall.

Action: Transfer and record all actions and motions from this meeting to the first Board Meeting.
(**ACTION:** AP by 29th May 2016)

19. The meeting was closed at 4.15pm.

President

Secretary

Attachments:

- A. Attendance Sheet
- B. Audited and signed Financial Statement.